**TIPS**

**Summer 2005**

**Jules Porchey - The Computer Man**

*Summer 2005, Vol 1*

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I have added a page to my web site at www.thecomputerman.biz where you can find all of my past and present newsletters so you can refer to them at any time you wish, or tell your friends about them too....

* Notice: For my clients who still have my old e-mail address ( julesp@gte.net)
        Please change my address to thecomputerman8@yahoo.com .  Thank you....

Welcome to the Summer edition of my Tips Newsletter.
I hope you find something in it that interests you. I try to provide informative, interesting, and some fun things for you to explore. I should mention that I check out all web sites I mention and believe they are functioning at the time I created this news letter. Perhaps at a later time when you try them they may be out of service or no longer available on the web.  Enjoy.... Jules

I have had some comments that some have had problems when they try to print out my newsletters from the e-mail or the web site. I have to admit I did not allow for this in my first ones, however I am trying to create them in a narrower format so they will print properly.

If this is still a problem for you perhaps you can use this tip:

Go to my web site at www.thecomputerman.biz. Click on the link to More Pages. Then click on the Newsletters Link. Click on the link to the newsletter you want to view and print. In the Internet Explorer menu at the top of the page click on File. Click on Print Preview. If the page looks like it is all fitting on the page width then you can safely print it. If it is not fitting on the width of the page in the preview window....you need to adjust the page margins.

To adjust the page margins, Click on "Close" to exit the print preview screen. Once again click on File and then click on Page Setup. In the window that pops up, change the left and right margins each to "0" (zero) and the top and bottom

margins to .25 each. Now go back and try the Print Preview and see if all the page is showing. If so, then it is safe to print.

   This tip is useful to try before printing any web page. By the way, this setting should remain like that when you return to Internet Explorer, so you should not have to re-set it again. Hope this helps....

# Here is something you may want to know if you are considering switching to the "Voice Over Broadband Internet" phone services....

**Consumers who are considering buying Internet-based telephone services such as Voice over Internet Protocol, should be aware that not all these services provide access to the 9-1-1 emergency network. When an Internet-based telephone service does provide 9-1-1 service, it may not be the full service many residents are accustomed to receiving via wire line telephones. VoIP allows users to make telephone calls using a broadband Internet connection instead of a regular (or analog) phone line, but unlike wire line telephones, they do not always automatically show emergency service providers the caller's location. It is a feature that allows emergency personnel to find the location if the caller is not able to provide an address. Anyone considering an Internet-based telephone should ensure that they can dial 9-1-1 from their VoIP phone, that it goes to the correct 9-1-1 call center and that the call center receives complete location information. "If you are considering a telephone service that does not include tradition 9-1-1 service, you should ask yourself how members of your household, including children, visitors and babysitters will call for help in an emergency," said Bill Stevens, 9-1-1 Coordinator for Sarasota County. "Don't forget they will have to know your address and be able to communicate it to emergency personnel."**

# Web Sites For You To Explore:

[Les Chefs](http://www.leschefs.com/)

"The Worldwide Gourmet presents to you cooking from around the world, a reference for all gourmets."
This site includes lists of fine dining and hotels in the USA as well, very useful for travelers.
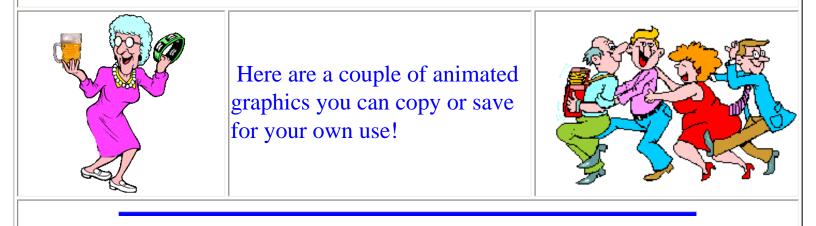
http://www.leschefs.com/

[Quack Watch](http://www.quackwatch.org)
This site can help you become informed about frauds and fallacies and assist in making health decisions.
http://www.quackwatch.org

[National Library of Australia](http://www.nla.gov.au)

Great Australia web site. Lots of information about the land down under here.....

http://www.nla.gov.au/exhibitions/online.html

Here are a couple of animated graphics you can copy or save for your own use!

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**Here's another tip for Microsoft Word....(May vary with your version of Word)**
— Print Documents in Reverse:

Many ink-jet printers typically stack multipage documents with the first page on the bottom, which forces you to collate the copies in the correct page order. This can be a time-consuming process, particularly if you're on your way to a meeting!

However, you can configure the printer to print the pages in descending order to avoid this scenario! Follow these steps:

1. Go to File | Print.
2. Click the Options button.
3. Select the Reverse Print Order check box, and click OK twice.

This change applies to the current document. If you want to make this a permanent change and you intend to use the same printer for all of your print jobs, go to Tools | Options, and select the Reverse Print Order check box on the Print tab. This applies the change to all documents!

# Now for some more interesting Web Sites:

[eNature Local Guides](#)

Enter your email address and zip code and you can get local field guides for your areea. You can check out Parks and wildlife refuges. There is even an area for gardeners where you can learn about pests that you might find in your garden. This site even has nature e-cards that you can send to friends and relatives, complete with sounds of the animals.

http://www.enature.com/

**[Insects on the Web](#)**

Great web site about bugs and insects, etc. Lots of great photos and information as well as links to other good insect information web sites.

http://www.insects.org/

[Organic Gardening](#)

What to grow and how to grow it .Even includes some recipes. There is a "Ask The Garden Girl" section where you can ask questions.

http://www.organicgardening.com

[National Gardening](#)

More Gardening web sites! Must be something in the air.......

Tips, planning, regional reports and tips on solving problems. Enter your zip code for your area information. Ip://www.garden.org

**[The Bug Guide](#)**

Get your bug questions answered here. Find out what kind of bug you found.

http://bugguide.net/

# Here are a couple of computer tips for you:

## INTERNET — Using the Right Search Engine:

Those of you familiar with searching on the Web are probably already aware the "Google" is currently considered the "best" search engine out there. Well, that's true for many searches, but there may be times you want to try another, and here's why: Google chooses the order of search results, not by finding which results most closely match your search request, but by which are the most "popular" sites that (closely) match your search request. They define "popular" by noting how many other sites link to the matching site. This popularity approach may therefore keep "unpopular" but close matches from appearing in the results list! So, if you're looking for information in which "popularity" is not important, you may want to try another search engine. Here are a couple of good ones (and they're links: you should be able to click on them and go right to them):

http://www.altavista.com
http://www.lycos.com

## Keyboard shortcuts for left-handed users:

Though it may seem at times as if the world was desgined with onlyright-handed people in mind, Windows has a few keyboard shortcutsdesigned for the lefties!

Lefties definitely find it cumbersome to use the Cut, Copy, andPaste keyboard shortcuts.
[Ctrl]X, [Ctrl]C and [Ctrl]V are onlyaccessible if you're using your left hand, but since lefties areusing their left hand on the mouse, Windows has also created thesehandy shortcuts on the right side of the keyboard.

For Left-Handers
Cut : [Shift][Delete]
Copy : [Ctrl][Insert]
Paste : [Shift][Insert]
Undo : [Alt][Backspace]

Unfortunately, not all applications work with these shortcuts. Do someexperimenting to find out whether your applications include theseshortcuts for lefties!

# Windows-Printer — Laptop Printing:

If you're a laptop user who'd like to send documents to a printer immediately, even when you're not connected to any printer (for example, when you're out of town), here's how!

Navigate to Start | Settings | Printers.

1. Right-click the local printer that the laptop will eventually reconnect to.
2. Enable the Use Printer Offline check box.
3. Print normally to that printer.

The print jobs will be held on disk, surviving reboots. When the laptop is reconnected to the printer, repeat the steps to disable the Use Printer Offline option. All queued print jobs will now print!

## The Best of Hubble

A collection of some of the best photos from the Hubble space telescope over the years. Includes great slide shows.

http://wires.news.com.au/special/mm/030811-hubble.htm

## Stitch Guide

This is a fabulous site for anyone who wants to learn to Crochet or wants to know more about it. Filled with guides, videos, illustrations and easy directions to get you going and keep you going too. Even includes links to web pages with patterns available.

http://www.stitchguide.com/

## The National Museum of Women in the Arts

This site includes over 250 galleries of art created by women around the world Lots of different media and styles here.

http://www.nmwa.org/

[A Concrete Curtain](#)

Want to know more about the Berlin Wall? This web site covers the history from its erection to the time it came down. You get a real look into life behind the wall as well. A very well done site.

http://www.wall-berlin.org/gb/berlin.htm

[The Era of Clipper Ships](#)

Great photos of the Clipper Ships coupled with history and stories about them.

 http://www.eraoftheclipperships.com/

[Ghost Town](#)

You may have seen this woman featured on TV recently. Elena rides her motorbike through the remains of Chernobyl "dead zone". Includes maps and radiation levels. Follow her pages and take an interesting trip with photos and information.

http://www.angelfire.com/extreme4/kiddofspeed/

**[Music Theory](#)**

This site is very educational. You can take lessons, get training and even make chords.

http://www.musictheory.net/index.html

# Now For Some Interesting things for the Children
# (I think most of us will enjoy these too):

[Try Science](http://www.tryscience.org/home.html)

If you are curious about things try answering some questions here. Explore outer space, or try racing. You can even find experiments here you can try. You will find some live cameras on here too.Check out the "Field Trips" section also.

http://www.tryscience.org/home.html

[Brain Pop](http://www.brainpop.com/)

A really great educational site. Even includes animation aid the learning process. Includes info for teachers and parents too. (Why not include the grand parents in this one?) After registering at some point you can see movies and comics on subjects and do experiments too.

http://www.brainpop.com/

[Shel Silverstein: the Official Site for Kids](http://shelsilverstein.com/)

Shel Silverstein's official web site (the poet and author). Fun stuff for kids and things for teachers to use too. Activities, puzzles, e-cards, books and poems and animations. It's all here. You can even download a poetry kit here.

http://shelsilverstein.com/



**The above items submitted for your consideration by:**

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P.S. I would like to ask for your assistance in getting referrals. Perhaps you already know of someone who could benefit from my services? I would be pleased and grateful if you would give them my number.

Personal Computer Training, Beginner to Advanced, Internet and Email,
Software Programs, Finance and Stock tracking,
Digital photos and Cameras, Web Site Creation Assistance, Special Projects,
Buying Assistance, System Setup and Installation
Software Installation, Troubleshooting Assistance, Internet Connection Installation

# "Senior Friendly" Services

Learn how to use your computer to do the tasks that you want to do.
Call Jules Porchey "The Computer Man" at 927-1428

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